

Endeavor Student Handbook

ABOUT YOUR SCHOOL

Mission and Vision

Mission Statement - To prepare students with the knowledge, skills and attitudes to think critically, problem solve and give them the resources to lead and succeed in the school and the community at large

Vision - To create a responsive learning environment where students link their passions and interests with life and learning goals. Endeavor, an innovative high school learning environment authorized by the Watertown Unified School District, engages students in authentic, relevant, and self-paced learning opportunities designed to ensure mastery of clearly defined and universally respected academic learning targets. This personalized, flexible, and self-paced environment empowers students to pursue learning in a manner that makes the most sense for them by allowing them to address unique needs, interests, and passions. Endeavor does this by leveraging an interdisciplinary approach to project-based learning while imparting mastery in five core areas of learning:

Five Pillars

Communication – Students master a variety of traditional and media-based communication skills using the full spectrum of available and appropriate tools.

Collaboration – Students demonstrate an ability to participate in, lead, and form collaborative groups to achieve shared goals.

Problem Solving – Endeavor provides a myriad of opportunities for students to identify, explore, and solve a variety of complex and varied problems that do not have a single solution, a unique answer, or an obvious approach. Such expertise will translate well across all future pursuits.

Critical Thinking – Students regularly engage in critical thinking activities. In a world where knowledge is readily available through massive online databases, it is essential that students are able to sift through an overload of information and evaluate, understand, analyze, and prioritize that information.

Creativity and Innovation – Students will be challenged to think outside the box while developing innovative solutions to complex problems as they move along their learning pathways and will be encouraged to creatively demonstrate understanding of concepts in a multitude of ways.

School Management and Governance:

The governance of Endeavor Charter school consists of the

- Watertown Unified School District's Board of Education
- Endeavor Charter School Governance Board

ABOUT YOUR LEARNING

Personalized Learning Plan (PLP) - A guiding document that is used by advisors, students and parents to plan and reflect on learning. It is a working document that continues to evolve.

Possible Sections of a PLP include the following (Sections will vary depending on the students)

- Discovering and Documenting Who I Am
- Evidence of Academic Performance
- Challenges
- Graduation and College Readiness
- Career Interests and Explorations
- Goal Setting
- Personal and Academic Reflection
- Portfolio of Growth Over Time

Instructional Delivery Framework

Instruction at Endeavor will include but will not limited to Advisory, Project Based Learning, seminars, and workshops.

- **Advisory**
 - A group where a learning culture is fostered through relationships with advisors and peers.
 - Low student-advisor ratio
 - Multi-age grouping
 - Students remain in same advisory through graduation.
 - Regardless of the activities planned for advisories, Endeavor's mission will always be kept in the minds and the hearts of those listening, talking and supporting each other.
- **Advisor**
 - The advisor will act as a teacher, coach, counselor, cheerleader, facilitator, mentor, etc. The advisor will also be responsible for guiding students and providing feedback throughout all processes including the development and maintenance of the PLP.
- **Seminars**
 - Interdisciplinary units created by the advisors to develop student skills that will apply to the projects designed by the students.
- **Workshops**
 - Short courses designed to develop fundamental skills such as analyzing data or creating a works-cited page.
- **Projects**
 - Projects designed to answer a question or solve a problem created or identified by the student that generally reflects the types of learning and work that people do in the everyday world outside the classroom.

Graduation Credits

These are the expectations for incoming freshman - modifications will be made on a case by case basis with other grade levels:

- English - 4 credits
- Social Studies - 3 credits

- Science - 3 credits
- Math - 3 credits
- Leadership - 2
- Nutrition and Wellness - 1
- Other Electives - 7 credits

Advisory and Leadership Credit

- Advisory is one of the foundations of culture at Endeavor and students are expected to be present and active participants during Advisory.
- Students will have the opportunity to earn credit through advisory and related activities.
- All Endeavor students will be required to earn 2 Leadership credits (.5 credits per year) tied to Advisory and can include community service, academic enrichment, and project support.

Academic Portfolio

- Students will record their progress and post projects in an electronic portfolio. The Academic Portfolio will include a culminating senior project.

Academic Reporting

- Skyward and My Learning Collaborative (MyLC) will both be used to document student learning.

Recommendations Across Subject Areas

- Students are encouraged to engage in a comprehensive education designed to challenge themselves across subject areas as outlined in their Personalized Learning Plan.

Reading and Math

- Silent Sustained Reading (SSR) will be a part of our daily schedule
 - Time can be used for required reading or reading for pleasure
 - A book log/journal must be used to reflect upon your reading
- Math is completed using an online program called ALEKS which will be a part of our daily schedule but can be completed beyond that scheduled time.

Service Learning Projects/Volunteer Hours

- Must be completed as part of the Leadership Credit.
- Additional work can be completed for Elective Credit. Students who want to complete a Service Learning Project should talk to their advisor for approval.

ABOUT YOUR PRIVILEGES AND RIGHTS

Student Conduct

- As a guest in Watertown High School, Endeavor Charter School students will be expected to respect and follow the rules and expectations of Watertown High School.

Work Study Opportunity

- High school students can earn up to 2 elective credits for participating in a work student opportunity.
- Pay stubs must be submitted to their advisory.
- A journal must be kept and a reflective essay will be required at the end of each semester to earn credit.

Status and Privilege

- Students who are on track both in current and cumulative academic standing will have the opportunity to earn privileges agreed upon by Advisors and the learning community.
- Advisors reserve the right to create or take away privileges as they see appropriate to meet the unique needs of our learning community.

Off Campus

- Endeavor offers unique opportunities to explore resources that are available in the Watertown Community. Leaving Endeavor during the school day is a privilege that must be earned and will be afforded only to students on a case by case basis.

Parent Involvement

- Parents/Guardians are valuable members of the Endeavor community and central to the creation of a student's Personalized Learning Plan. Parents are encouraged to help support Endeavor students through school involvement, organization of community events, and participation at Endeavor. Other opportunities to participate might include event nights, special presentations, conferences, and many more.
- There will be many opportunities for parents and guardians to be involved at Endeavor Charter School. A few of the ways parents can get involved include:
 - Participating in student-advisor-parent meetings
 - Learning the project process so you will be able to help assist your child at home or school
 - Providing input and feedback to advisors
 - Carpool with other Endeavor students to school events and activities
 - Chaperone an Endeavor field trip or event
 - Attend Governance Board Meetings

Absences

- Illness/Appointments
 - Full Time Endeavor Students
 - ALL DAY ABSENCES - If you are absent all day please email your advisor or call the Endeavor Charter School.

- PARTIAL ABSENCES - If you are absent part of the day you must communicate that with your advisors; you must also complete the sign in/sign out sheet daily.
 - Part Time Endeavor Students
 - ALL DAY ABSENCES - If you are absent all day please call 920-262-7500 and select the Attendance Office.
 - PARTIAL ABSENCES - If you are absent part of the day you must communicate that with your advisors; you must also complete the sign in/sign out sheet daily.
- Live Resource Interviews/Research
 - Students leaving for live resource interviews or research must have a Community Travel Form and a Site Visitation Request Form completed and turned into their advisor by 9:00 am on the day of the off campus visit.

Student Transfers

- Students living in the Watertown Unified School District can enter Endeavor Charter School at any time if space is available.
- Students living outside the Watertown Unified School District must follow the Open Enrollment Laws of Wisconsin.
- Students wanting to leave Endeavor Charter school will be strongly encouraged to do so at the end of a semester due to the possibility of becoming credit deficient.

Electronic Devices Policy

- What technology are students taking home?
- Guidelines for technology students are taking home?
- Student misuse of technology?

Technology Use Policy

- Access to technology is a privilege and comes with great responsibility.
- See your WHS Agenda Log for more information.
- Some technology will be available to check out for home use but additional forms and insurance will be required.

Lunch Policy

- Students have the option to eat lunch in the commons with WHS or at Endeavor Charter School during their assigned lunch.

Food and Beverage Policy

- Endeavor Charter School students are allowed the freedom to consume snack food and drinks with caps/covers while working at their desks with the expectation that all work areas will be cleaned at the end of the day. Any messes should be cleaned up promptly.
- Lunch should be eaten away from the work stations.

Academic Awards/Recognition

- Students at Endeavor are eligible to be recognized on the Watertown High School Honor Roll and serve on the National Honor Society provided all requirements are met.

Report Cards/Progress Grades

- Students and parents will be able to monitor academic progress through Skyward and MyLC throughout the school year. Credits achieved through Learning targets met in Endeavor Charter School will be translated to academic letter grades and posted on Skyward for semester grades.

Site Visitation Form

- In order to be eligible to leave Watertown High School students must complete the appropriate liability forms and have them signed and approved BEFORE leaving the premises. All site visitations must be approved by an advisor ahead of time. See an advisor for details and the required liability forms.

Community Travel Release

- In order to be eligible to leave Watertown High School students must complete the appropriate liability forms and have them signed and approved BEFORE leaving the premises. All community travel requests must be approved by an advisor ahead of time. See an advisor for details and the required liability forms.

Enrollment Options

- While a student is enrolled at Endeavor they have the option of taking up to two classes at Watertown High School. See an advisor for questions or concerns.

Interscholastic/Intramural Offerings

Students at Endeavor will have access to all extracurricular sports and activities offered to students in the Watertown Unified School District.

Disclaimer

This handbook contains guidelines but is not intended to be all-inclusive. Additional rules, procedures, or revisions of existing school rules will be announced to students as they become effective throughout the school year. These additions or revisions are considered part of this handbook and the expectations for students. (language taken from KM Global Student Handbook)